BLANK DATA INPUT TO CREATE INITIAL INDEX

INDEX: _____ RECORDERS: _____

DATE OF VISIT_____ Start Time: _____ End Time: _____

Time to Write Names _____ Time to Type Names: _____

SOURCE USED: Microfilm # _____ INDEX BOOK :_____

1) First Record Volume in the Vol. Column

2) Next, Record Page Number Under Grantor Page

3) Write name of Grantor in First Column

4) Write name of Grantee in Second Column

5) Record as LAST NAME FIRST. Note the "+" etc after names

GRANTOR	GRANTEE	VOL	Grantor Page